

## **Society for Family Health, Nigeria (SFH)**

### **Invitation to Pre-Qualify for Selection as Haulage Company**

Society for Family Health, Nigeria (SFH) is an indigenous nongovernmental, non- political and non-profit organisation that supports the Nigerian Government's efforts in public health interventions. SFH activities focus on Child Health/Family Planning, HIV & AIDS, Maternal and Reproductive Health and Safe Water Systems.

SFH distributes health commodities through its supply chain system to its wholesalers spread across the country to support its programme implementation. We currently engage the services of a third party for warehousing services for storage of commodities.

These storage facilities are located in 23 towns across the country. These are; Aba, Abuja, Ado-Ekiti, Oshogbo, Akure, Bauchi, Benin, Calabar, Enugu, Gombe, Gusau, Ibadan, Ilorin, Jos, Kaduna, Kano, Lagos, Markudi, Onitsha, Owerri, Port Harcourt, Sokoto and Yola.

SFH invites responses from interested and qualified organisations that provide long distance haulage services to be engaged for a fixed term contract.

**Objective of Service:** To deliver efficiently, commodities in the right quantity and quality using "Good Distribution Practice" concept.

#### **Specific Activities:**

SFH engages the services of haulage companies for the movement of its commodities, promotional and educational materials etc. from the central warehouse located at Ota, Ogun State (Departure point) to the twenty-three (23) third party depots across the country. We engage various sizes and types of trucks including 10tons, 20tons, 25tons, 30tons, insulated, refrigerated, open-body and closed-body, depending on the size and nature of materials or commodities being hauled. Occasionally, two or more locations are combined along same route. SFH may also engage the haulage trucks for reverse logistics and for inter depot transfer of commodities.

SFH intends to retain the services of three (3) to five (5) haulage companies for a period of two (2) years. Organisations interested in providing these services are expected to send their profile, proof of eligibility as described below.

#### **PRE-QUALIFICATION REQUIREMENTS:**

To be eligible for consideration, interested companies must submit tender documentation that includes the following:

- (A) Profile of the organisation including
- (i) A copy of evidence of Company registration with the Corporate Affairs Commission.
  - (ii) Physical address of organisation (including list of branches)
  - (iii) Key contacts (website, email, 24hours helpline, and telephone)
- (B) Organogram of the management structure including curriculum vitae for the key personnel directly involved.
- (C) Demonstration that they have been engaged in similar haulage activities for more than one year, (show completion certificates)
- (D) Evidence of financial management systems (must include most recent audited accounts for the year).
- (E) A Copy of company's Current Goods-in-Transit Insurance (that insures up to N100 million worth of goods).
- (F) Tax Clearance Certificates for 2013, 2014 and 2015
- (G) Evidence of capacity to deliver large haulage services to most of the locations mentioned above (include delivery notes and way bill)

**PLEASE NOTE:**

- At this stage, a 'yes' or 'no' qualifier will be used to rate all the points above, and only companies with a 'yes' response against all the points above will be considered.
- All costs incurred by bidders as a result of this process and any subsequent requests for information shall be borne by the bidding companies.
- Only companies that satisfy the Prequalification requirements will be contacted with Request for Quotes (RFQ).
- This advertisement shall not be construed as a commitment on the part of SFH to appoint any organisation nor shall it entitle any organisation to claim any indemnity from SFH.

**SUBMISSION OF APPLICATION/CLOSING DATE:**

The code SFH/HAUL-10-16 should be boldly written on the top right corner of the Pre-qualification submission envelope.

Name of organisation tendering should also be clearly written on back of the envelope.

The sealed envelope should be addressed to the **‘Director’ Procurement Division, and received in our Abuja office at 8 Port-Harcourt Crescent, off Gimbiya street, Area 11, Garki Abuja not later than 5:00pm, on 25<sup>th</sup> October, 2016.**